



## Leadership Council Member Roles, Responsibilities and Expectations

### Council Operating Policies (2024-2025)

**Our Mission:** To build the capacity of the social sector by enhancing the effectiveness of those who lead, manage, and support nonprofit and philanthropic organizations.

The ASU Lodestar Center for Philanthropy and Nonprofit Innovation is a global leader in advancing understanding and effective philanthropic and nonprofit practice as a distinctive community development strategy. Through research, education, technical assistance and convenings, the Center focuses on advancing nonprofit leaders and philanthropists to solve problems, to realize a community's highest aspirations and to **accelerate social impact**.

**Council's Purpose:** *To support and advance the mission of the Center by nurturing the development, relevance, growth, impact and sustainability of the enterprise.*

**Core Responsibilities:** To determine what the Center must do to ensure it remains a viable and sustainable asset to the nonprofit and philanthropic sector and to ensure that its programs and services are relevant, impactful, and sustainable. This is realized by recruiting, engaging, and evaluating council members who:

- Actively participate in the Center's strategic planning process
- Assist in implementing the plan's goals

### **Individual Council Member's Roles and Responsibilities:**

- **Attendance:** Council meetings, committee meetings, Center events and functions.
- **Be Informed** about the Center's missions, services, policies and programs.
- **Be Prepared:** Review agendas and supplemental materials before meetings in order to participate fully
- **Make personal** financial Contributions to the Center and, when called upon, be willing to ask others to do the same.
- **Inform Others** about the center's mission and programs, be a goodwill ambassador
- **Suggest possible nominees to serve on the Council:** Who can give time, talent, and treasure.
- **Support the Council's approved measurable expectations:** Expect annual evaluation of participation.
- **Be aware of services provided by the Center:** Participate in training and conferences when appropriate.
- **Have Fun:** Enjoy the experience of serving.

### **Expectations for Individual Council Members**

- Attend all Council meetings, but not less than 75%.
- Actively serve on at least one committee.
- Attend and actively engage in the Council's annual planning retreat.
- Attend and /or support the Center's Fundraising events.
- Attend and/or support other Center functions (Graduations, Student programs, etc.).

- *Give a personal gift to your capacity with a general expectation of “giving or getting” a minimum of \$1,500 annually; Council members with the financial capacity and willingness are encouraged to give beyond the minimum requirement through personal giving and/or by leveraging organization/business connections.\**
- Identify and help recruit new Council members.

### **General Operating Policies**

- The Council will meet a minimum of 4 times per year, including an annual planning retreat.
- The Council will consist of up to 20 members on a 3-year, renewable term basis.
- A Chair of the Council will be elected and serve for one year, renewable for two years.
- Task groups will be formed as needed to conduct business with the Council to achieve the center’s mission.
- Four standing committees of the Council include:
  - Council Development (board recruitment, engagement, governance, etc.)
  - Program(s) Committee
  - Resource Development
  - Marketing and Communications
- Task groups will be formed as needed to conduct business with the Council to achieve the center’s mission.

***\*Reviewed, updated and approved at the Leadership Council Annual Planning Retreat held in Tucson, AZ on May 10, 2024.***